

DRAFT Minutes of Parish Council Meeting held on Wednesday 10 January 2018 DRAFT

Present Andy Climpson (AC) Keith Fletcher (KF) Peter Lemaire (PL) Roger Moore (RM)
Penny Cooper (Clerk) 3 parishioners R Pullen (SODC Councillor) for part

125 **Election of Chairman:** AC was elected unanimously.

126 **Apologies:** Steve Harrod (OCC)

127 **Declarations of interest:** None.

128 **Minutes of last meeting:** These were agreed and signed.

129 **Public session:** no questions were raised or comments made.

130 **Clerk's report:** All Clerk's actions from last meeting have been completed, and are reported, if necessary, here or under relevant sections. PCSOs have confirmed that timed photos are not enough to initiate action against poor parking. Mr Tasker has been thanked for his most valuable contribution to the Community Pavilion project.

131 **County/District Councillors reports**

Steve Harrod (OCC) sent apologies. No apologies from Felix Bloomfield, who had sent a district report. Richard Pullen addressed the meeting, chiefly on matters of planning & the proposed new SODC offices, and answered questions.

132 **Accounts & Administration**

The Clerk presented the monthly finance report.

RESOLVED report accepted.

New income and expenditure, as previously circulated.

RESOLVED all invoices to date authorised.

Clerk

RESOLVED the funds in the Community Pavilion account are to be transferred to the main account, and the CP account closed.

Clerk

RESOLVED the NP is to be allocated a 2018-19 budget of any unspent funds from this year's allocation.

Clerk

RESOLVED as the cattle trough meter had broken during last season, the grazier is to be charged for the same water consumption as the 2016 season.

Clerk

The funds on 6 month deposit – which matured in December – together with the interest earned, have been re-invested for a further 6 months.

133 **Recruitment of Clerk**

A number of enquiries resulted from advertisements placed so far, and several information packs have been sent out.

RESOLVED two councillors – who will make up the interview panel – to meet with the Clerk to discuss further.

AC/GB

134 **Recruitment of Councillor**

The Notice of Casual Vacancy was posted for the statutory period and SODC confirmed 9 January that EPC may co-opt a new member. One expression of interest has, so far, been received.

135 **Disposal of model pavilion**

RESOLVED ask Passmores whether they have a use for it. Meanwhile, to store it in the Pavilion.

Clerk/KF/AC

- 136 **Report from the Neighbourhood Planning Group**
Councillors had read the minutes of the NPSG & the update provided with great interest. RM reported back on the most recent meeting – progress is being made very swiftly on the pre-submission plan.
- 137 **Health & Safety**
The PI Company – who conduct the play area annual inspections – has been asked for advice about the merits of various loose-fill surfaces. Awaiting a reply before obtaining estimates. **Clerk**
The road from the triangle at the eastern end of Common Road towards Grundon is partly obstructed by fallen branches.
RESOLVED letter requesting their removal to be sent to Ewelme Down Farm. **Clerk**
- 138 **Village Maintenance**
One of the wheelie bins at the Pavilion has been cleaned today, so the cleaning programme is back on schedule. The tree on the “triangle” at the top of Burrows Hill is in a conservation area, so a Notice of Intent will be required before pruning.
RESOLVED when obtaining estimates, contractors are to be asked to include preparation & submission of the Notice. **Clerk**
Rather than sending photos of the gang mowers, the mechanic is to be asked to inspect and estimate on site. **Clerk**
- 139 **Reports from meetings etc**
None.
- 140 **Correspondence**
All considered.
RESOLVED reply to letter about dogs on the recreation area emphasising the council’s responsibilities for health & safety. **Clerk**
- 141 **Other items of interest**
None.

The meeting closed at 21:45

Signed:

Date:

Date of next Meeting – 14 February 2018