

## Minutes of Parish Council Meeting held on Wednesday 10th October 2018

**Present** Andy Climpson (AC) Gemma Benoliel (GB) Keith Fletcher (KF) Peter Lemaire (PL) Roger Moore(RM) Marie Johnston (MJ) Joanna Brock (Clerk) Seven members of the public.

267 **Apologies:** S Cooper and S Harrod.

268 **Declarations of interest:** None.

269 **Minutes of last meeting:** These were agreed and signed.

270 **Presentation from the Ewelme Neighbourhood Plan group:** it needs to be established whether affordable housing is needed in Ewelme. An exception site has been identified. Clerk to send a letter to the owner of the field. If agreed that the site may be sold for affordable housing, a Housing Needs Survey will be carried out. The HNS will be funded by the Neighbourhood Plan budget but if there is a further shortfall, the parish council will assist with further financing.

271 **Public session:** a member of the public reported that the pathway from Ewelme to Benson is very overgrown. This has been reported on 'fix my street' several times but no action taken. Member of the public to contact S Cooper. Member of the public advised EPC that there is still speeding taking place in Green Lane. Advised member of the public that Speedwatch will be taking place in October in various locations around the village.

272 **Clerk's report:** all Clerk's actions from last meeting have been completed, and are reported, if necessary, here or under relevant sections. Ewelme News has changed printer company to NP Design and Print. Speedwatch equipment will be shared between four parishes. Highways was spoken to regarding new signs for Ewelme Stores. Advertising signs are not permitted on the highway except brown tourist signs (but Ewelme Stores don't meet this criteria.) Ewelme Stores would like to erect a sign in the Common car park, which would be permitted. Ewelme Stores to advise the Clerk of the size, colour and type of sign so Clerk can obtain some quotations. SODC advised that Ewelme would like the Christmas tree collection to take place from the Common car park, SODC to advise Clerk of the collection date. Ewelme News has been asked to publicise the EPC website and Facebook page. Clerk has advised EPC the costs of the CiLCA course. Pavilion fire inspection due but due to refurbishment, Red Box advised that this won't take place until after the refurbishment. EPC electricity account for the pavilion is in arrears so direct debit has been raised by £5 a month to cover this.

273 **Planning:**

**P18/S3144/HH** – Proposed ground floor rear extension, 107 The Street, Ewelme.

RESOLVED EPC fully supports this application.

**P18/S2528/FUL** - Change of use and conversion of redundant agricultural building to 2 x 2 bed dwellings, Ewelme Down Farm.

RESOLVED EPC fully supports this application.

**P18/S3247/HH** – Kingfishers, The Street, Ewelme.

RESOLVED EPC fully supports this application.

- 274 **County/District Councillors' reports:** S Harrod, S Cooper and F Bloomfield sent a report via email in September.
- 275 **Accounts and Administration.**  
RESOLVED report accepted.  
New income and expenditure approved. *See appendix.*  
RESOLVED it was agreed that C Miners (pavilion refurbishment contractor) should be paid by cheque monthly and more detail should be provided on the invoices for work undertaken.
- 276 **District Councillor grant application for outdoor gym.**  
Clerk has spoken to grant office at SODC. EPC must confirm that planning permission is not needed for the outdoor gym. EPC will complete a permitted development enquiry form at a cost of £45. EPC to show how finances are committed to be eligible for a grant. EPC need to confirm that if there is an extra cost to the outdoor gym (over £5000), this money will be used from the treasurer's account.
- 277 **New commemoration for Nancy, war horse.**  
RESOLVED EPC approves a new commemoration. The committee will report to EPC before deciding wording and artwork.
- 278 **Consider the recommendations given by the play area inspectors.**  
A new fence and gate needs to be erected. Three quotations were received for a new fence. Benson Sawmills were the most competitive so contract has been awarded to them. KF to ask them to also fit a new gate. A new rope has ordered to replace the current worn one. There are several timbers that are rotting and need to be replaced, Benson Sawmills to be contacted for this work. RESOLVED The Play Inspection Company to be booked for play area inspection next year.
- 279 **Speedwatch:** Clerk to collect equipment ready to be used for 15<sup>th</sup> October and 19<sup>th</sup> October. Clerk to meet with Councillors to demonstrate the equipment.
- 280 **First Aid Course:** British Red Cross to be contacted and 3.5 hour course to be booked for either 3<sup>rd</sup> November or 24<sup>th</sup> November. Other participants including members of the Horse and Dog show to be offered a place at £20 per person.
- 281 **Ewelme News.**  
RESOLVED grounds contractor not to be given a free advert or discount.  
RESOLVED highlights of the minutes from EPC meetings are to be kept in the magazine.
- 282 **Health & safety issues:** some items inside the pavilion first aid kit are out of date. A new kit to be purchased in spring before the pavilion is hired out for the season. RESOLVED EPC will not apply for the current recreation public footpath to be rerouted due to the cost involved.
- 283 **Pavilion refurbishment:** it was agreed an outside tap is needed for the pavilion. Clerk to liaise with contractor and if a tap fitting is £150 or less, Clerk to agree to the fitting of it.
- 284 **Village maintenance.**  
Small bin beside the road at the top of Burrows Hill is overused. Bigger bin by the bench to be moved to this location. Smaller bin to be removed completely.  
A working party to be set up to clean the village signs. Clerk to check insurance covers this activity.
- 285 **Correspondence.**  
Police Crime and Commissioner's report to be removed from correspondence list.

The meeting closed at 2115

Signed:

Date:

Date of next Meeting – Wednesday 14<sup>th</sup> November

### Appendix

Ref/Chq no:	Payments for authorisation:	
DD	E-on	18.00
SO	Staff costs	747.74
586	Castle Water	120.04
587	Came and Company (Insurance)	1,133.00
588	NP Design and Print (Ewelme News)	320.00
590	Moore Stephens (external auditors)	240.00
592	J Brock (Clerk's expenses)	27.08
593	C Miners (pavilion)	2,400.00
	<b>Total</b>	<b>5,005.86</b>

### Receipts since last meeting:

CHQ	Horticultural Society (pavilion hire)	85.00
BGC	South Oxfordshire (precept)	15,000
BACS	Pavilion Hire (Ford)	25.00
	<b>Total</b>	<b>15,110</b>

