

## Minutes of Annual Parish Council Meeting held on Wednesday 11th July 2018

**Present** Andy Climpson (AC) Gemma Benoiel (GB) Keith Fletcher (KF) Peter Lemaire (PL)  
Joanna Brock (Clerk) Four members of the public.

230 **Apologies:** Marie Johnston, Roger Moore, S Cooper and S Harrod. No apologies from F Bloomfield.

231 **Declarations of interest:** Joanna Brock (Clerk) item 243, Clerk's pay and hours.

232 **Minutes of last meeting:** These were agreed and signed.

233 **Public session:** Members of the public were keen to speak about the planning application at Eyres Close so this session was brought forward.

### **Planning:**

**Eyres Close - P18/S1514/FUL** Erection of three dwellings. Ewelme Parish Council still objects to this amended planning application unless various issues can be addressed:- (1) The Planning Inspector stated that the floor levels must match the original application, which they do not. The floor levels are now planned to be higher. The new houses overlook the existing house's floor levels. This has not been addressed in the amended application. (2) The hedge along Eyres Lane should be retained. (3) The bank must be retained. (4) The existing building line must be retained. (5) A rear mixed hedge should be planted to provide a soft border more appropriate to an AONB. (6) The scale of the buildings as shown is out of keeping with the rest of the Close, in particular their roof lines and widths. The planned new houses are wide and have 3 windows across (as opposed to 2 windows across which the existing houses have.) (7) The emerging Neighbourhood Plan will state that the village is in need of more affordable housing, for example 2 and 3 bedroom houses (not 4 and 5 bedroom houses.) (8) The houses are very large and have too large a footprint. (9) The new plans give Plot 1, one entrance for one car instead of two (which the other plots have and the original planning application.)

**Erection of new Rectory, Parsons Lane P18/S1927/FUL - RESOLVED** EPC fully supports this application.

234 **Clerk's report**

All Clerk's actions from the last meeting have been completed, and are reported, if necessary, here or under relevant sections. A date has been set for the RAF liaison group. The pavilion has been furnished with liquid hand soap and hand towels. Green Cleen was contacted regarding bin cleaning and dates have been set for bin cleaning in the future. The Clerk met with the new editor of the Ewelme News and collected the invoices from the Advertisement Manager who has resigned. Clerk has further complied with GDPR by securely disposing of documents that EPC is no longer legally required to keep. Last year's financial paperwork (AGAR) was sent to the external auditors. The EPC website has been kept up to date and legal by displaying last year's accounts and up to date Councillor's details and register of interests. The ico certificate has been renewed and is displayed on the EPC website.

235 **County/District Councillors' reports**

S Cooper, S Harrod and F Bloomfield sent reports by email.

236 **Accounts & Administration**

RESOLVED finance report accepted.

RESOLVED new income and expenditure approved. *See Appendix.*

RESOLVED all invoices to date authorised.

EPC decided not to apply for the LEADER grant.

**237 Refurbishment of the Pavilion**

EPC have narrowed down the refurbishment quotations to two. The pavilion working group will meet with these two companies to ask them for more detailed information regarding the refurbishment and will give them a further two weeks to give a more detailed quotation.

RESOLVED A EPC meeting will take place in August to discuss the refurbishment of the pavilion.

**238 Health & safety issues**

The URN in the pavilion has failed it's PAT test so is no longer in use until it is fixed. There is a kettle for hot water provided.

Grounds contractor to be contacted regarding their working practices. **Clerk**

An appointment has been booked with Thames Valley Police and Councillors to discuss Speedwatch.

Ewelme Village Store, Ewelme Horticultural Society and Ewelme Horse and Dog show to be contacted to ask if they would be interested in attending a first aid course with EPC. **Clerk**

**239 Installation of outdoor gym equipment**

This will be discussed at the EPC meeting in September.

**240 Village maintenance**

The tree at the top of Burrows Hill may need to be cut further. This will be discussed at the EPC meeting in September.

Brook outside Suffolk House needs clearing out. A group of volunteers and a skip will need to be hired to achieve this. This will take place one weekend in mid August. **Clerk**

Land owner close by to be contacted regarding the placement of the skip on their land. **KF/RL**

Play area fencing is not in good order. New posts and wire is needed. Benson Sawmills to be contacted. The rope is also fraying on one of the activity stations. **Clerk/KF**

RESOLVED A rota has been organised for the mowing of The Common.

Grazing rights on The Common to be checked. **Clerk**

Clerk rang water trough owner on the 7<sup>th</sup> July because it was believed there was a leak. Water trough owner to be contacted again to check the leak has been fixed. **Clerk**

**241 Report from the Neighbourhood planning group**

GB sits on the ENP committee so gave a report. The ENP submitted draft plans to SODC who suggested many changes. The next ENP meeting is on 16<sup>th</sup> July which will address this and decide the next step forward.

**242 Correspondence**

Reports received by email from the District Councillors and the County Councillor.

**243 Other items of interest (not for public)**

RESOLVED Councillors agreed to raise the Clerk's salary to bring it in line with other comparable Clerk's salaries. It will rise from payscale 18 to 30.

RESOLVED It was also shown that the Clerk is working on average 12 hours a week (although contract currently states 10 hours) so Clerk will have their contract adjusted to be paid for these additional hours. These changes will take place from 1<sup>st</sup> July when Clerk's probation period ended.

RESOLVED Training hours will still be paid separately as stated in the Clerk's contract.

The meeting closed at 20:50

Signed:

Date:

Date of next Meeting – Wednesday 8<sup>th</sup> August

## Appendix

*Ref/Chq  
no:*

*Payments authorised:*

DD	E-on	12.00
SO	Clerk's salary	433.33
565	Colourplus (Ewelme News)	286.55
566	Benson Sawmills	96.00
567	Ewelme Village Store (ENP)	79.69
568	Clerk's expenses and training	96.78
569	Benson Sawmills (tractor repair)	400.80
570	P J Witney Electrical Contractors	64.80
571	Ewelme Village Hall	160.00
572	Keith Fletcher	48.23
	<b>Total</b>	<b>£1,678.18</b>

*Receipts since last meeting:*

BGC	HMRC (VAT refund)	1,505.08
DEB	Stonor Enterprises (Ewelme News)	45.00
	<b>Total</b>	<b>£1,550.08</b>