

DRAFT Minutes of Parish Council Meeting held on Wednesday 14 February 2018 DRAFT

Present Gemma Benoliel (GB) Andy Climpson (AC) Keith Fletcher (KF) Peter Lemaire (PL)
Marie Johnston (MJ)
Penny Cooper (Clerk) 2 parishioners

142 **Apologies:** Roger Moore (RM)

143 **Election of Vice-Chairman:** GB was elected unanimously.

144 **Co-option of Councillor:** Marie Johnston was co-opted as a member of the Council.

145 **Declarations of Acceptance of Office:** were executed by AC, GB & MJ.

146 **Declarations of interest:** None.

147 **Minutes of last meeting:** These were agreed and signed.

148 **Public session:** concerns were raised about potholes and the overgrown nature of part of the footway along Benson Road.

149 **Clerk's report:** All Clerk's actions from last meeting have been completed, and are reported, if necessary, here or under relevant sections. Mr Powell has been thanked for his assistance with the old council website. Passmores have not responded to the question about the model pavilion. Councillor & Mrs Fletcher were thanked for removing the model to the Pavilion.

151 **County/District Councillors reports**

Steve Harrod (OCC) sent apologies & a report. No apologies or reports from Felix Bloomfield or Richard Pullen.

152 **Accounts & Administration**

The Clerk presented the monthly finance report.

RESOLVED report accepted.

New income and expenditure, as previously circulated.

RESOLVED all invoices to date authorised.

Clerk

RESOLVED Craig Tribe to be appointed as internal auditor for 17/18.

Clerk

The NP group is to be asked to give a presentation to the Annual Parish Meeting.

Clerk

The grazier has been invoiced for last season's licence fee.

153 **Review of procedures as listed on the Agenda**

After some further amendments to the Pavilion Hire Agreement, it was

RESOLVED to approve the recommendations made by the finance councillors.

Clerk

154 **Recruitment of Clerk**

Three candidates have, so far, been shortlisted for interview.

RESOLVED the (slightly amended) NALC job description was approved. An extraordinary meeting is to be convened, if necessary, to ratify any appointment recommended by the interview panel. **Clerk**

155 **Planning** P18/S0130/HH New garage at Cherry Trees, The Street

RESOLVED No strong views, but councillors would recommend that consideration be given to lowering the ridge height.

Clerk

- 156 **Report from the Neighbourhood Planning Group**
Councillors commended the progress made so far and look forward to receiving the final format for the Pre-Submission Plan for approval. It was further RESOLVED to ask the NP group to give a presentation to the Annual Parish Meeting, and to destroy any information held about parishioners collected for the survey prize. **Clerk**
- 157 **Health & Safety**
Councillors share the concerns of the gentleman who had written about the safety hazard caused by inconsiderate parking, and faded road markings, outside the school.
RESOLVED letter to be sent to the school and the governors. **Clerk**
RESOLVED a new first aid kit is to be purchased for the Pavilion. **KF**
During his regular inspection, KF had noted one or two very minor repairs to the play equipment which will probably be needed in due course. They do not present a H&S hazard at present.
- 158 **Village Maintenance**
SODC/Biffa have confirmed that the new bin at the top of Burrows Hill will be emptied.
RESOLVED The quotation for pruning the tree on the “triangle” at the top of Burrows Hill & the cherry at King’s Pool is to be accepted. The council will pay the cost of sleeving the high voltage cable to enable the work at the “triangle”. **Clerk**
RESOLVED To use softwood chips to top up the play area. Estimates to be presented at EPC in March. **Clerk**
RESOLVED letter to be sent to OCC Highways requesting clearance of the footway along Benson Road. Ask Benson PC to support this request. **Clerk**
- 159 **Reports from meetings etc**
RM attended GDPR training. This will be an agenda item in March.
- 160 **Correspondence**
All considered.
- 161 **Other items of interest**
Trees are being cut down at the Rectory. Try to ascertain whether TPOs apply. Flytipping at Wineglass Corner needs reporting. One of the stiles on FP E22 – where it meets FP E2 - needs repair. **Clerk**

The meeting closed at 21:30

Signed:

Date:

Date of next Meeting – 14 March 2018